



# Bob Inzer

Clerk of Circuit Court

Clerk of Courts ■ Clerk of County Commission ■ Auditor ■ Treasurer ■ Recorder ■ Custodian of County Funds

August 23, 2012

Ms. Roberta Cutting  
PO Box 2944  
Zephyrhills, FL 33539

Dear Ms. Cutting:

As Chair of the Florida Court Clerks and Comptrollers (FCCC) New Clerk Academy Committee I write to inform you that if you are elected on November 6, 2012, as Clerk of Circuit Court, we will be conducting a new clerk orientation to provide transition and technical information and help you begin your new role with confidence!

A clerk who has met the certification requirements established by the Supreme Court shall receive an additional \$2,000 per year special qualification salary. This orientation would serve as your first training session and would count for 32 hours toward the 240-hour continuing education requirements.

Since the training is critical for the beginning of a new role, I thought it best to advise you of the dates in advance. The orientation is scheduled for December 3-7, 2012 at the FCCC office at 3544 Maclay Boulevard in Tallahassee. The FCCC will be responsible for the cost of your hotel and travel/per diem for this orientation. Additional information regarding the orientation will be sent to you at a later date directly from the FCCC staff.

For planning purposes, and after November 6, please let my executive assistant Cathy Mills know whether or not you plan to attend by emailing her at [camills@leoncountyfl.gov](mailto:camills@leoncountyfl.gov). If you have any questions regarding this orientation, please do not hesitate to contact me at 850-577-4005 or FCCC Executive Director Kenneth Kent at 850-921-0808.

Sincerely,

Bob Inzer, Clerk  
Leon County Circuit Court

BI/cam

cc: The Honorable Becky Norris, FCCC President  
Mr. Kenneth A. Kent, Executive Director