

**PAULA O'NEIL**  
**CLERK AND COMPTROLLER**  
**APPLICANT INTAKE REVIEW**

1. APPLICANT: Roberta Cutting

2. POSITION(S) INTERESTED IN: Intern/Volunteer-DC Court Records

REVIEWER COMMENTS: Ms. Cutting has been attending Hodges University seeing a degree in paralegal studies and then on to Stetson. She is available 4-6 hours a week. She has been working in the D.C. art gallery at PHCC.

3. INTERN/VOLUNTEER PLACEMENT: I would like to place her in the Court Records department.

4. REVIEWED BY: Kevin Fulford and Debbie Ashley

DATE: 09/28/11

Approved  
Paula O'Neil  
9/29/2011